

# WORK*K*ible



No-fuss Hiring Solutions that take the pain out of recruitment for everyone involved.

## SME MEMBER

Unlimited job ads  
1 admin user

**\$398** per year

## HIRING ESSENTIALS

Unlimited job ads  
1 admin user

**\$299** per month

## HIRING PRO

Unlimited job ads  
Unlimited admin users

**\$995** per month

Job Distribution	Job Distribution	Job Distribution
Job Templates	Job Templates	Job Templates
Social Recruiting Tools	Social Recruiting Tools	Social Recruiting Tools
Application Manager	Application Manager	Application Manager
Custom Careers Page	Custom Careers Page	Custom Careers Page
Candidate Experience Platform	Candidate Experience Platform	Candidate Experience Platform
	Applicant History & Notes	Applicant History & Notes
	Video Interviewing	Video Interviewing
	Candidate Search	Candidate Search
	ATS Integration	ATS Integration
		Talent Pooling
		Recruitment Marketing
		Reporting & Analytics

**Every plan includes unlimited support.**

**Hiring Essentials is a monthly plan with flexible terms so you can pause and reactivate your account anytime.**

Plans and pricing are subject to [Terms & Conditions](#).

Pricing as at 19 December 2016.



# FEATURES OVERVIEW

## JOB DISTRIBUTION

As soon as you post a job ad, Workable instantly notifies all available job seekers who match your application criteria direct to their smartphone/email cutting the time-to-hire to days, if not hours!

Expanding your reach, Workable also automatically syndicates your job ad to The Workable Network which includes Adzuna, Jora, CareerOne over 80 other job sites targeting students, regional communities, industries, and more receiving **over 7.5 million** monthly visits from people throughout Australia. If a job seeker is online, you will find them through The Workable Network.

Easily connect your existing job distribution / multi-posting system such as JobAdder or Broadbean with your unique Workable ID.

## JOB TEMPLATES

Save time by saving your go-to job ads as easily accessible job templates so you can maintain brand consistency and post in less than 15 seconds!

## SOCIAL RECRUITING TOOLS

Get a head start on sourcing new hires with a simple tool that allows you to post your job advertisement to all of your social media accounts.

## APPLICATION MANAGER

Workable manages your applications for you. No more piles of paper or inbox overload! Working from your desktop and smartphone it's easy to review resumes, reject candidates or invite them to interview from wherever you are.

With every new application, Workable's proprietary ranking algorithm orders your applications according to your preferred criteria so you always see the candidates who best fit your needs first. Plus, use Share Profile(s) to check a reference or get a second opinion from someone outside your hiring team.

## CUSTOM CAREERS PAGE

Create a free, hosted, branded website in minutes with Workable's Jobs@ Plugin. No training required. The plugin auto-updates your company website with your latest job ads and blends seamlessly into your website's existing style.

## CANDIDATE EXPERIENCE PLATFORM

Workable automatically keeps candidates informed through professional messages sent at key milestones of the recruitment process. You can also send messages one-by-one or in bulk and track candidate correspondence through Workable's centralised messaging system without revealing your personal contact details. Sophisticated data analysis allows Workable to provide all of your applicants with recommendations for how to improve their chances when applying to similar roles in the future.

## APPLICANT HISTORY & NOTES

View a chronological timeline of each applicant's past experience applying for jobs with your company including their application status and any notes left by your Hiring Team — don't forget to add your own!

## VIDEO INTERVIEWING

Reduce the time spent organising and conducting interviews by sending candidates a video interview request with customised/default questions then assess their submitted video responses at your leisure.

## CANDIDATE SEARCH

Search Workable's pool of active job seekers and reach out to prospective hires directly. Plus, view a full list of candidates matching your job ad criteria directly after posting so you can connect quickly to hire fast.

## ATS INTEGRATION

Easily connect your existing ATS system to your Workable account for a seamless hiring experience.

## TALENT POOLING

Build your own Job Network of prospective hires, brand fans and previous applicants through Workable and have a ready "pool" of candidates available every time you need to hire.

Grow your Job Network and reduce the time spent handling in-store/in-venue job seeker enquiries by implementing tap-and-go touchpoints that connect candidates to your Job Network by simply tapping their NFC-enabled smartphones. And use "bulk invite" to easily send invitations to previous candidates and unsolicited applicants en masse so they can keep up with your latest company news and job opportunities.

## RECRUITMENT MARKETING

There's more to great hiring than job advertising to active job seekers. Nurture your Job Network and become an Employer of Choice by engaging with prospective hires through blogs, videos, polls, events and even special offers.

Schedule content to automatically post so your employer brand stays active, even when you're not. With each post, you can opt to post to everyone in your Job Network or create a custom audience based on location, skill, qualification, language, even personality attribute! Then, view how engaged your applicants have been with your Job Network and what posts they've engaged with via their Brand Engagement Score. You can even use videos to pre-induct candidates so they can hit the ground running!

Your branded Job Network page is your one-stop shop for prospective hires to find out more about you as an Employer — what your company is about, your social media channels, all available job opportunities and your latest blogs, videos, polls, events, special offers, and so on.

## REPORTING & ANALYTICS

Workible saves you time and money in both sourcing and selection so that you can invest those resources into working on your recruitment strategy. To assist with that, Workible's analytics options will give insight into how the hiring process went, what's working best for you and highlight what else you can do to improve your results.

Track people who saw and applied to your job ads through Job Ad Analytics, get an overview of progress in your open and closed jobs or dig down into the details of a particular job and keep track of your hiring managers to see who is struggling and needs assistance and who is making progress. Plus, you can access your real-time Job Network Report anytime to view your growth rate, how you compare to other companies, what posts are engaging prospective hires best and more.

## FREQUENTLY ASKED QUESTIONS



### GETTING STARTED

There are no time-consuming implementation steps. From building a branded careers page, to posting to multiple job boards and even integrating your ATS, Workible makes it so simple it all can be done in minutes.

### CANDIDATE REACH

Workible helps you combine the most effective channels to source talent. The Workible Network receives **over 7.5 million** monthly visits from people throughout Australia. If a job seeker is online, you will find them through Workible.

### WORKING WITH RECRUITERS/OUTSOURCED TEAMS

Add your external recruiter to your hiring team on Workible so they can help manage your talent pipeline. *\*Only available with Hiring Pro or custom plans.*

### ACTIVE RATE & DATA INTEGRITY

Unlike a typical resume database, Workible candidate profiles are dynamic and constantly updated so you have access to their most current information from work history and qualifications to whether they're actively looking for work or open to certain opportunities.

### QUALITY CONTROL & ASSURANCE

To ensure you have all of the information you need to make a hiring decision, all applications must pass Workible's completion test before they're submitted.

Workible also has quality measures in place to defend against fraudulent advertisers and job seekers as well as inappropriate content.

### DATA

Your data belongs to you. We'll help you export everything to conduct reports or transfer into other systems if the need arises.

### SECURITY

The Workible website has SSL Certificates and all user login details are encrypted. Please ask to see our full security policies for more details.

# THE WORK<sup>\*</sup>ible NETWORK

Find out more <https://business.workible.com.au>  
02 8332 3066 or [support@workible.com.au](mailto:support@workible.com.au)